WSCA 2017 Stalling Instructions

PLEASE READ BEFORE YOU SEND IN YOUR STALLING REQUEST

Do NOT take a stall that is not assigned to you and NO SWITCHING STALLS!!

1. **Stalling forms**. **Stalling is a first come first serve basis**. To get the stalls you want, send your forms in ASAP, but **NO GUARANTEES**!! Forms that are sent in later, will have stalls assigned as close to your preferences checked as possible, but again **NO GUARANTEES**!!

2. **Entries.** Each Champ Show entry form **MUST** have a completed stalling form. Each horse must be accounted for in its' own box stall or tie stall. Entries will **NOT** be accepted without a stalling form completed. Only horses that have been entered into a class may purchase a stall.

3. **Move In. THERE IS NO UNLOADING YOUR HORSE ON THE PAVED PARKING LOT WHILE WAITING IN LINE!!! PLAN ACCORDINGLY. UNLOADING ONLY ALLOWED BETWEEN BARNS!!!!**
Stalling Options FULL & PLEASURE: Move in will be Wednesday, September 20th at 4:00 PM. There is no check-in process. Just find your name on the stall assignments and move into your stalls. The assignments will be posted by the Horse Barn Office, and out by the trailer line-up. Stall assignments will not be posted until 4 PM and not given out beforehand for any reason. No one is allowed in the barn before 4 PM. You are **NOT** allowed to bring anything in early or start to unload tack while in line.
Stalling GAME OPTION: Move in will be Friday, September 22nd starting no earlier than **9:00 PM**. Stall assignments will **NOT** be given out ahead of time. You will need to see a "traffic attendant" to find your stall assignment, and if your stall is available for you to move in to. Keep in mind that the exhibitor with the PLEASURE Option ahead of you, has 1 hour after their last class to check out, so please plan accordingly. Barn office does not open before 7AM on any day, and the Barn Office hours will be posted outside the barn office during the show.

4. **Move Out.** The Barn Office **MUST** inspect your stall before you leave to receive your deposit check back. See #11 below. Barn office will be closed during the Royalty Coronation, please plan accordingly!!

5. **Box Stall Options.** You are encouraged to send your stalling requests in early. There is a limited amount of box and tie stalls. When either is filled, you will automatically be assigned the other. In which case you may owe us more money, or we may owe you a refund.
   - **FULL option (Whole weekend)** - $90** is for the Full Show from Wednesday 4 PM to Monday night.
   - **PLEASURE option (Pleasure portion)** - $45** is from Wednesday to Friday, one hour after **your** last class, **YOU MUST BE OUT!**
   - **GAMES option (Game portion only)**- $45** is from Friday, 1 hour after the exhibitor's last class for the PLEASURE option in your stall, but **NOT** before 7:00 PM!! Your reservation will go until Monday.

**** Stalling prices DOUBLE when sent in AFTER CLASS ENTRY DEADLINE**

6. **Tack Stalls.** **PLEASURE PORTION ($45**):** You **MUST** have at least **3** horses per tack stall and **MUST** be sent in together.
GAMES PORTION ($45):** You **MUST** have at least **5** horses per tack stall and **MUST** be sent in together.
FULL WEEKEND OPTION ($90)**: You **MUST** have at least **4** horses per tack stall and **MUST** be sent in together.

**** Stalling prices DOUBLE when sent in AFTER CLASS ENTRY DEADLINE**
These horses sharing **MUST** all be the same stalling option. It is **YOUR** responsibility to have the minimum required horses with each tack stall request. We reserve the right to not honor tack stall requests that are not sent in together. The same $35 stall deposit is necessary for each tack stall!!

7. **Tie Stalls.** - $20 is for the full show (Wednesday 4 PM to Monday night) and requires the same $35 stall deposit.

8. **Groups: ALL MUST BE SENT TOGETHER.** Groups should use the Stalling Form (**Page 1**) **AND** the Group Stalling form (**Page 2**) to list all exhibitors. Groups can be handled 1 of 2 ways: #1) The whole group is covered under 1 name, by 1 deposit check and all stalls are listed under that group name only. This allows the group leader to personally assign their group members to stalls as they see fit. OR 2) Each individual exhibitor sends in a deposit check for their stall, and is assigned a stall. This means that there is **NO SWITCHING STALLS** within the group.

9. **Queen Contestants -** Send your stalling information to the person listed in the Spotlight the Royalty Committee chair. Send your Champ Show class entries to Karen Whitaker; 1420 State Highway 15; Fairmont, MN 56031 along with a note indicating your horse will be stalled with the Queen Contestants. If you are bringing additional horses and are requesting them to be stalled near the Queens Contestant aisles, you must enclose the Stalling Form with your entries for those additional horses. Send it all in early to be stalled close to the contestant aisles.

10. **Deposits.** All options for box stalls, tie stalls and tack stalls require a $35 cleaning deposit per stall. To get your deposit check back, you **MUST** have your stalls inspected by the barn office before you leave or your check will be cashed. **There are no refunds for forgetting to check out – NO EXCEPTIONS.** A separate check **MUST** be sent for stall deposits and will be returned to you upon inspection of your stall or stalls. If there is not a separate stall deposit check sent, you will not be assigned a stall until the deposit check is received. This will delay the processing of your forms and could result in you not getting your preferred stall options.

11. **Refunds**. There are no refunds on stalling unless you requested a box stall and were assigned a tie-stall instead. If you are unable to attend the show as planned, you MUST notify the Stalling Coordinator and the Entry Coordinator before you rent your stall to someone else. You may then rent your stall to someone else as long as these notifications have been followed first. You will not receive a refund. Failure to notify the Barn Office Manager or Stalling Coordinator will result in your deposit check being cashed. The WSCA does not give refunds on deposit checks when the procedure is not followed or forgotten.

No forms will be processed unless filled out correctly and completely. If you have questions or are not clear, it is your responsibility to contact the Stalling Coordinator – **Tim Wampfler (715) 497-6922 wampy81@yahoo.com**
I'd like to make sure your experience with the WSCA Championship Show is fun-filled & exciting. Please don't hesitate to contact me if you have questions or concerns