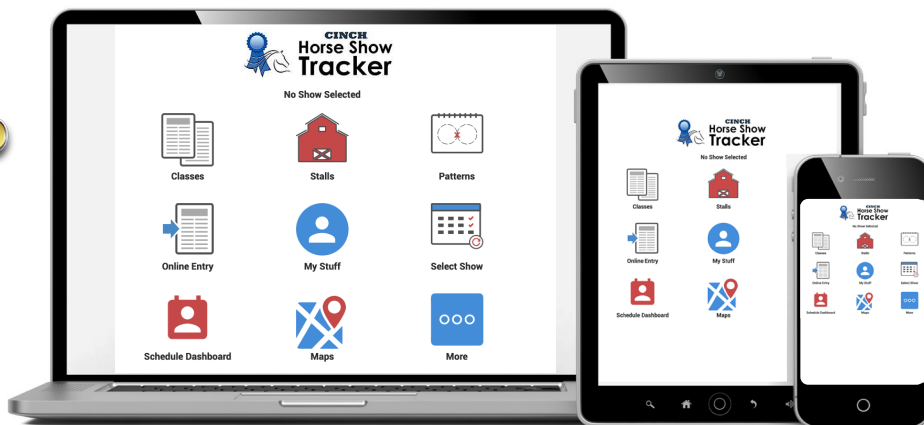




HOW TO ENTER

2024 CHAMPIONSHIP HORSE SHOW

The 2024 WSCA Championship Horse Show entries will be entered through Horse Show Tracker. It is a very user-friendly program that manages all of your entry needs and documents. Be sure to watch the Horse Show Tracker Tutorial video FIRST (link below) as this will make the process smoother and simpler!



ENTER ONLINE AT
[horseshowtracker.com](https://www.horseshowtracker.com)

Scan the below QR or Click on Link to Watch the Horse Show Tracker Tutorial video...



<https://www.youtube.com/watch?v=n4aqqiYvZSk>

If you want your data saved or other advanced features, subscription is required to Horse Show Tracker (entering your first two horse shows are FREE, subscriptions start at as little as \$1.99 a month.)

KEY STEPS TO ENTRY SIGN UP:

1. Set up your [horseshowtracker.com](https://www.horseshowtracker.com) account

- ★ Be sure to use the exact exhibitor names/spelling that you qualified under. (same as [champshow.org](https://www.champshow.org))
- ★ Also make sure you have your Saddle Club listed on your account at [champshow.org](https://www.champshow.org)

2. Manage People: Add all the exhibitors you will be entering here.

- ★ Be sure to use the exact exhibitor names/spelling that you qualified under.

3. Manage Horses: Add all the horses you will be entering here.

- ★ Be sure to use the exact horse names/spelling that you qualified under.
- ★ Make sure to add your coggins for each horse.

4. Select Online Entry: Click on WSCA Championship Horse Show.

5. Click Manage Entries

6. Click + ENTER A HORSE: Select the horse you would like to enter.

- ★ At this point you may need to choose the payment method for the horse's entries.

7. Click + ADD A CLASS: You can search for class by Discipline, Division or the easiest is to type in the class number in the search bar.

- ★ A Champ Show showbill with class numbers can be found here:
<http://wsca.org/wp-content/uploads/2024/02/2024-Champ-Show-Showbill.pdf>

HOW TO ENTER CONTINUED...

8. Click the class you would like to enter, ✓ the box next to the class and click save & save again.

- ★ Repeat this process for all the classes you would like to enter with the horse/rider combination.
- ★ Make sure you are only entering classes that horse/rider combination are qualified in. {Qualifications will be verified, you can check your qualifications on your champshow.org account, fyi the date says 2023 Qualifications, but they are 2024}

9. Entering Multiple Horse/Rider Classes: ie: Tandem Bareback, Rescue Race, Ribbon Race & 4-In-A-Line

- ★ **ONE EXHIBITOR/HORSE from the team will enter & pay for the class via horseshowtracker.com**
- ★ Example: If your horse is being used for Tandem Bareback or Rescue Race, enter & pay for the class under your horses entries via your horseshowtracker.com account. **You will then need to fill out the Multiple Horse/Rider Class Information Form. THIS IS VERY IMPORTANT, AS IT WILL GIVE US YOUR TEAM INFORMATION. This form can be found at: <https://rb.gy/mq9abn>**
- ★ Example: For multiple horse events; Ribbon Race or 4-In-A-Line. **One team member** will enter and pay for the class via their horseshowtracker.com account. **You will then need to fill out the Multiple Horse/Rider Class Information Form. THIS IS VERY IMPORTANT, AS IT WILL GIVE US YOUR TEAM INFORMATION. This form can be found at: <https://rb.gy/mq9abn>**

10. Adding a Stall: Every horse needs a stall added to their list of classes.

- ★ Stalling options are listed as classes. (see the chart below for the class #'s)
- ★ Example: you would like a Full Show Stall Horse Barn, type in 200 in the search bar, the Full Show Stall Horse Barn Option will come up, click save & save again. This will put this stall option under your horse's entries on your invoice.
- ★ **REMINDER if stalling with a group**, you are to purchase your stalls independently online, but also please be sure to have 1 person from your group submit a **WSCA Champ Show Group Stalling Form AFTER the entry deadline: August 26 - August 31** by emailing it to wscastalling@gmail.com. Group Stalling Info and Form can be found in Champ Show Special Edition or on wsca.org/forms

CLASS #	STALLING	TIME FRAME	LOCATION	COST	COST (after 8/25/24)
200	Full Show Stall	WED - MON	Horse Barn	\$130	\$260
201	Full Show Stall	WED - MON	Cattle Barn	\$130	\$260
202	Full Show TACK Stall	WED - MON		\$130	\$260
203	Pleasure Stall	WED - FRI	Horse Barn	\$55	\$110
204	Pleasure Stall	WED - FRI	Cattle Barn	\$55	\$110
205	Pleasure TACK Stall	WED - FRI		\$55	\$110
206	Games Stall	FRI 9PM - MON	Horse Barn	\$56	\$112
207	Games Stall	FRI 9PM - MON	Cattle Barn	\$56	\$112
208	Games TACK Stall	FRI 9PM - MON		\$56	\$112
209	Tie Stall	WED - MON	Horse Barn	\$25	\$50

★ IF ONE PERSON/
SADDLE CLUB/TRAINER/
ETC. IS GOING TO PAY FOR
ALL STALLING, THEY NEED
TO PAY FOR/INCLUDE THE
HORSE'S ENTRIES WITH
THE STALLING.

11. Repeat the above entry/stall steps for each horse you are entering.

12. Adding Parking/Electrical Camping/Side-By-Side Permits

- ★ These options are also listed as classes. (see the chart below for the class #'s)
- ★ Example: you would like a Non-Electrical Parking Permit, (reminder every trailer/rv that is parked in the parking lot needs either a non-electrical or electrical permit visible) type in 210 in the search bar, the Non Electrical Parking Permit will come up, click save & save again. It does not matter what horse/exhibitor combo you tie these items to, but the permits will be in the name of the exhibitor it is under.

CLASS #	PARKING/ELECTRICAL/SIDE BY SIDE:	COST	COST (after 8/25/24)
210	Non Electrical Parking Permit	\$20	\$40
211	Approved Early Arrival	\$50	\$100
212	Full Show Electrical Wednesday - Monday	\$100	\$200
213	Wednesday - Friday Electrical	\$60	\$120
214	Late Friday - Monday Electrical	\$60	\$120
215	Side By Side Permit	\$50	\$100

HOW TO ENTER CONTINUED...

13. When you are done adding entries, stalling and parking/electrical, click Submit to Show.
14. Once you hit submit, you will have a chance to review your invoice, look it over closely, if there is something you need to edit, you can click the back arrow on the top left.
15. If all looks good, click continue. A 'Please verify your email' window may pop up, click verify email or skip. You can then click pay to complete your entries & payment will be made. You will receive a summary/invoice of your entries/stalling/etc. to your Horse Show Tracker account email.

The WSCA Championship Horse Show Committee would like to thank you for your patience and understanding as we maneuver through the new entry system.



2024
CHAMPIONSHIP
HORSE SHOW

TROUBLESHOOTING CONTACTS:

CHAMP SHOW

ENTRY COORDINATOR:

Amber Duncanson | 320.266.4560
ambermackove@gmail.com

HORSE SHOW TRACKER SUPPORT:

support@funnware.com

QUALIFICATION QUESTIONS:

qualifications@wsca.org

STALLING:

wscastalling@gmail.com

RV/TRAILER CAMPING:

Jan Deile | 513.349.3941

CHAMP SHOW CHAIRPERSON:

James Duenow | 507.380.7857
wscachampshow@gmail.com

IMPORTANT DATES:

ONLINE ENTRIES OPEN:

August 12, 2024

QUALIFICATION DEADLINE:

August 11, 2024

ENTRY DEADLINE:

August 25, 2024

Post entries will be accepted after this date at
DOUBLE THE ENTRY FEE.